## How To Register For Surcharging With The Card Brands

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Thirty days before your business begins to <u>surcharge</u> transactions, you must notify Qualpay and MasterCard that you will be adding a surcharge.

<u>Contact Qualpay support</u> about your intent to begin surcharging. Qualpay Support will assist you with enabling surcharging on your merchant account and can provide advice on the amount to surcharge and how to disclose surcharging to your customers.

## Click Here To Notify MasterCard

Note: American Express does not require prior notification. Visa and Discover require contacting Qualpay at least 30 days before adding a surcharge.

If you have a direct integration to the Qualpay API, then as of April 14, 2023, Visa requires you to send the surcharge amount in a specific field. If you send the surcharge amount through the Qualpay Payment Gateway in the *amt\_tran\_fee* field, Qualpay will map it to the correct Visa field. Visa considers the first time you send a surcharge amount in that field to be the official notification to Visa that you are surcharging transactions.