

View A Customer Comment

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Go to **Customers** and select the customer to manage.

You can add comments about your customers in their customer record. You can **add**, view, or **search** the comments in the comments field of the Customer Information section. Your customer will not be able to see these comments.

To view a comment:

1. View the **Customer Information** section.
 2. View the comments in the *Comments* field.
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