Sale

Go to **New Transaction**.

Qualpay Virtual Terminal supports a **Sale** transaction type. A sale transaction is used when goods or services are immediately fulfilled at the point of purchase. A sale transaction can be voided either before settlement or subsequently refunded.

To process a sale transaction:

1. Select **Sale**.
2. Enter the *Transaction Amount, the Card Details*, and the *Postal Code* at a minimum. View the Virtual Terminal table for all the possible fields available and their definitions.
3. Click on **Submit** to process the sale transaction.
4. View the transaction receipt and transaction result.

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