

# Logging Into Qualpay's Merchant Manager

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Go to [www.qualpay.com](http://www.qualpay.com)

Click **Login**, located at the top right of the page.

Enter your username and password in the provided fields. Then click **Sign In**.

When you have [Multi-Factor Authentication](#) enabled for your user login. You will also be prompted to select your MFA type (if more than one is enabled) and enter your MFA authentication code. Once the MFA information has been entered, click **Sign In**.

*Note: Users who have been inactive for 90+ days must reset their password before being allowed to log in.*

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